

Notice of Patient Rights and Responsibilities

The purpose of this document is to inform our patients of their rights and responsibilities during the time they are undergoing medical care. To the extent permitted by law, patient rights may be exercised on behalf of the patient by his or her guardian, next of kin, or legally authorized responsible person if the patient: a) has been adjudicated incompetent in accordance with the law, b) is found to be medically incapable of understanding the proposed treatment or procedure, c) is unable to communicate his or her wishes regarding treatment, or d) is a minor. If there are any questions regarding the contents of this notice, please notify any staff member.

Patient Rights

1. **Access to Care**

You will be provided with impartial access to treatment and services within this practice's capacity, availability, and applicable law and regulation. Access is independent of race, creed, sex, national origin, religion, disability/handicap, or source of payment for care/services.

2. **Respect and Dignity**

You have the right to considerate, respectful care/services at all times and under all circumstances. We recognize psychosocial, spiritual, and cultural variables that may influence the perception of your illness.

3. **Privacy and Confidentiality**

Your privacy rights are explained in our practice's Notice of Privacy Practices, which is available from our office and on our website, www.brandongynecology.com.

4. **Personal Safety**

You have the right to expect reasonable safety with respect to our office practices and environment.

5. **Identity**

You have the right to know the identity and professional status of any person providing services. This right includes knowledge of which physician or other provider is primarily responsible for care.

6. **Information**

You have the right to obtain complete and current information concerning diagnosis (to the degree known), treatment, and any known prognosis. We will communicate the information in terms that you understand.

7. **Communication**

If you do not speak or understand the predominant language of the community, you will have access to an interpreter, particularly when language barriers are a continuing problem.

8. **Consent**

You have the right to information that enables you, in collaboration with the physician, to make treatment decisions.

- Consent discussions will include explanation of the condition, likely risks and benefits of treatment, as well as likely consequences of no treatment.

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Page 2 of 2

- You will not be subject to any procedure without our obtaining your voluntary, written consent.
- You have the right to be informed if the practice proposes to engage in research or experimental projects affecting patient care or services. Participation is your decision. If you decide not to participate, you will continue to receive the most effective care the practice otherwise provides.

9. Consultation

You have the right to accept or refuse medical care to the extent permitted by law. However, if refusing treatment prevents the practice from providing appropriate care in accordance with ethical and professional standards, we may terminate your relationship with this practice upon reasonable notice.

10. Charges

Regardless of the source of payment for care provided, you have the right to request and receive itemized and detailed explanations of any billed services.

11. Rules and Regulations

You will be informed of practice rules and regulations concerning your conduct as a patient at this facility. You are entitled to information about the initiation, review, and resolution of patient complaints.

Patient Responsibilities

1. Keep Us Accurately Informed

You have the responsibility to provide, to the best of your knowledge, accurate and complete information about present complaints, past illnesses, hospitalizations, medications, and other matters relating to your health, including unexpected changes in your condition.

2. Follow Your Treatment Plan

You are responsible for following the treatment plan recommended by the physician. This plan may include following the instructions of health care personnel as they carry out the coordinated plan of care and implement the physician's orders and as they enforce the applicable practice rules and regulations.

3. Keep Your Appointments

You are responsible for keeping appointments and, when unable to do so for any reason, for notifying this practice.

4. Take Responsibility for Noncompliance

You are responsible for your actions if you do not follow the physician's instructions. If you cannot follow through with the prescribed treatment plan, you are responsible for informing the physician.

5. Be Responsible for Your Financial Obligations

You are responsible for providing up-to-date insurance information and for assuring that the financial obligations related to healthcare services provided to you are fulfilled as promptly as possible.

6. Be Considerate of Others

You are responsible for being considerate of the rights of other patients and personnel, and for assisting in the control of noise, smoking, and the number of visitors. You also are responsible for being respectful of practice property and property of other persons visiting the practice.

7. Be Responsible for Lifestyle Choices

Your health depends not only on the care by this practice but also on the long-term decisions that you make in daily life. You are responsible for recognizing the effects of these decisions on your health.