



Cancellation / No Show Policy

We kindly ask that if you must change an appointment, please give us at least **24 hours' notice**. This courtesy makes it possible to give your reserved time to another patient waiting for an appointment. We know your time is valuable and you make every effort to arrive on time. Arriving late to an appointment could result in the appointment being rescheduled at the discretion of the provider.

Missed Appointments (Non-cancelled)/Late Cancellation

We understand that occasional missed appointments can occur for a variety of reasons. When you miss an appointment without cancelling, someone else who could have been seen in your place is delayed treatment. A "No Show/Late Cancellation" is defined as missing an appointment without cancelling at least 24 hours before the scheduled time. There will be a charge for a missed or non-cancelled appointment. The charge is \$35.00. Repeated missed appointment may result in discharge from the practice.

Patient Name (Print): _____

Signature: _____ Date: _____